

HONOR TROOP 2022-2023 Checklist

Girl Scouts use this checklist to plan their year and keep track of their progress!

- Troops should review at beginning of the year and set a goal to achieve HONOR TROOP status.
- Volunteers and Girl Scouts must work together to achieve these requirements!
- Troops fill out the Honor Troop application ONLINE (this is a checklist for discussion only).
- **Troops must submit an online application for 2022-2023 between June 1, 2023 and June 30, 2023 at <https://form.jotform.com/GSCNCMembership/honor-troop-app>**
- Each request will automatically be sent to the Service Unit Manager for approval
- Youth in the troop will receive an Honor Troop 2022-2023 patch
- Patches will be distributed by membership specialists to troop leaders at the September service unit meeting

Membership (all are required)

- The troop had a minimum of six registered youth and four unrelated registered adults in the following roles: Troop leader (2), Troop Money Manager, and Troop Fall Product or Troop Cookie Manager.
- All returning members were registered by September 30th
- The troop has a minimum of 12 spaces for Girl Scouts
- Grow the Movement: Add a new Girl Scout after August 1st to the troop, **OR** Girl Scouts work at an official recruitment event such as an open house, back to school event, troop formation meeting, or start up troop **OR** troop is full with 12 Girl Scouts (complete 1 of the 3 options)
- All youth in the troop that participated in the cookie program were registered by December 15th
- The troop participated and qualified for a Troop SHOP COUPON in the spring renewal process from April 1 - June 30, 2023 including the troop catalog update. (Except where ALL youth in troop are 12th grade)

Adult Leadership (all are required)

- All troop volunteers are registered, have completed a background screening and training for their role. (Friends and Family volunteers excluded)
- Troop leaders have signed appointment letters for their position with the service unit manager
- Troop leaders have completed ALL the required Girl Scout training which includes the training for the current program level and leadership training
- A registered adult member of the troop attended all service unit meetings and was present for the entire meeting

Finance (all are required)

- The troop submitted their bank statements and matching receipts to the SU money manager every month and has not had any debt at any time (over draft fees, debt to council, debt to SU, etc.)
- The youth in the troop, with adult assistance, created a budget based on the youth's plans for the troop including field trips, badge and journey earning, membership registration fees, cookie and fall product proceeds

Foundational Girl Scout Experience (9 of the 11 are REQUIRED)

- Troop meets minimum of twice a month (virtual meetings included)
- Troop held two parent meetings this year to ensure parents were part of the Troop Committee and to celebrate the girls' accomplishments (Court of Awards)
- Earn at least four badges OR two badges plus a journey - Trying something new!
- Girl Scouts set and worked towards goals in the Cookie Program to build troop funds for spring and summer
- Girl Scouts set and worked towards goals in the Fall Product Program to build troop funds for fall and winter
- Troop participated in at least one outdoor activity such as hiking, camping, cooking over a fire, canoeing, etc
- Do at least two service projects OR one take action project
- Girl Scouts planned and took part in three Girl Scout traditions, such as Juliette Gordon Low's Birthday, World Thinking Day, Investiture Ceremony, Court of Awards, Girl Scout Sunday/Sabbath, SWAPS
- Field Trips: The Girl Scouts decided and planned 3 field trips trying something new, such as horseback riding, Girl Scout Day at the Air and Space Museum, visiting a local fire stations or animal shelter
- Girl Scouts learned or taught other Girl Scouts new games or new Girl Scout songs
- Troop participated in a service unit event (includes virtual SU events)

Highlight of the Year

The Girl Scouts will provide a brief summary of a memorable event for their year. Keep ideas here!